



**MEETING OF THE
MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE
THURSDAY, MAY 20, 2010 MEETING MINUTES
21865 Copley Drive, Diamond, Bar, CA 91765- Conference Room CC-8**

MEMBERS PRESENT:

(Chair) Greg Winterbottom, representing OCTA
(Vice Chair) Cathedral City Council Member Greg Pettis, rep. RCTC
Temecula Council Member Ron Roberts, representing SCAG
County of LA Supervisor Michael Antonovich, representing SCAQMD (via v/c)
Chino Hills Council Member Gwenn Norton-Perry, rep. SANBAG
San Fernando Council Member Steve Veres, rep. L.A. County MTA (via v/c)
Ric Teano (Alt.), rep. Orange County Transportation Authority
Jon Taylor (Alt), representing California Air Resources Board (via v/c)

MSRC MEMBERS ABSENT:

Hemet Council Member Robin Lowe, rep. Regional Rideshare Agency

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Gretchen Hardison, representing City of Los Angeles (via v/c)
Tanya Love, representing RCTC
Dean Saito, representing the SCAQMD

OTHERS PRESENT:

Aurora Wilson, CVAG
Tim Newman, Clean Energy
Barbara Johnson, Clean Energy
Lacy Buckingham, Clean Energy
Debra Mendelsohn, AQMD Board Asst. (Antonovich)
Rongsheng Luo, SCAG
Paul Relis, CR&R Incorporated
Earl Elrod, AQMD Board Asst. (Yates)
Al Javier, Eastern MWD

AQMD Staff

Ray Gorski, MSRC Technical Advisor
John Kampa, Financial Analyst
Cynthia Ravenstein, MSRC Contracts Administrator
Rachel Valenzuela, MSRC Contracts Assistant

Matt MacKenzie, MSRC Contracts Assistant
Henry Hogo, Asst. DEO/Science & Technology Advancement
Jill Whynot, Director of Strategic Initiatives, PRDAS
Haydee Pearce, Contracts Assistant
Jeri Voge, Sr. Deputy District Counsel
Tracy Goss, Program Supervisor, PRD&AS
Ana Ponce, MSRC Administrative Liaison
Paul Wright, Audio Visual Specialist

CALL TO ORDER

- Opening Comments

MSRC Chair Ron Roberts called the meeting to order at 2:06 p.m.

- Nominations for MSRC Chair
MSRC Chair Ron Roberts opened the floor for nominations for Chair of MSRC and nominated MSRC Member Greg Winterbottom. MSRC Member Gwenn Norton-Perry seconded the nomination. The MSRC voted Mr. Winterbottom to serve as Chair of the MSRC; unopposed.
- Nominations for MSRC Vice Chair
MSRC Chair Greg Winterbottom opened the floor for nominations for Vice Chair of the MSRC and nominated MSRC Member Greg Pettis. MSRC Member Ron Roberts seconded the nomination. The MSRC voted Mr. Pettis to serve as Vice Chair of the MSRC; unopposed.

MSRC Members Antonovich and Veres joined the meeting following consideration of the election. MSRC Member Ron Roberts explained who the nominees were for Chair and Vice-Chair, in order to allow their vote. Their vote of support for the nominees, in concurrence with the other members present, was noted, making the votes unanimous.

PUBLIC COMMENT PERIOD

Public comments were allowed during the discussion of each agenda item. No comments were made on non-agenda items.

CONSENT CALENDAR (Items 1 through 8)

Receive and Approve Items

Agenda Item #1 – Summary of Final Reports by MSRC Contractors

The agenda package included two final report summaries, as follows: 1) San Bernardino Associated Governments, Contract #MS06003, which provided \$804,240 for New Freeway Service Patrols; and 2) Waste Management Collection and Recycling, Contract

#MS07077, which provided \$160,000 for the purchase of five natural gas refuse trucks for their Santa Ana facility.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED THE FINAL REPORTS ABOVE.

ACTION: MSRC staff will file the final reports in the AQMD's library and release any retention on these contracts.

Receive and File Items

Agenda Item #2 – MSRC Contracts Administrator’s Report

The MSRC AB 2766 Contract Administrator’s Report for May 2010 was included in the agenda package.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED THE CONTRACTS ADMINISTRATOR’S REPORT FOR MAY, 2010.

ACTION: AQMD staff will include the MSRC Contract Administrator’s Report in Supervisor Antonovich’s MSRC Committee Report for the June 4, 2010 AQMD Board meeting.

Agenda Item #3 – Financial Report on AB 2766 Discretionary Fund Account

A financial report on the AB 2766 Discretionary Fund for the period ending April 30, 2010, was included in the agenda package.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED FINANCIAL REPORT ABOVE.

No further action is required.

For Approval - As Recommended

Agenda Item #4 – Consider Fifteen-Month No-Cost Term Extension by City of Inglewood, Contract #ML06031 (Purchase Seven Heavy-Duty LPG Vehicles and Install LPG Station)

The City of Inglewood requests a fifteen-month, no cost-contract term extension. This item was considered by the MSRC-TAC and unanimously recommended for approval.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED A 15-MONTH NO-COST TERM EXTENSION FOR CITY OF INGLEWOOD CONTRACT #ML06031.

ACTION: MSRC staff will modify the contract above accordingly.

Agenda Item #5 – Consider One-Year No-Cost Term Extension and Modified Vehicle Deployment Location by Waste Management Collection and Recycling, Contract #MS07078 (Purchase Eight Refuse Trucks With Advanced Natural Gas Engines)

Waste Management requests to modify the location at which one of the trucks will be deployed, as well as a one-year no cost contract extension. This item was considered by the MSRC-TAC and unanimously recommended for approval.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED A REQUEST TO MODIFY VEHICLE DEPLOYMENT LOCATION AND A ONE YEAR NO COST CONTRACT EXTENSION FOR WASTE MANAGEMENT COLLECTION AND RECYCLING, CONTRACT #MS07078.

ACTION: MSRC staff will modify the contract above accordingly.

Agenda Item #6 – Consider Four Month No-Cost Term Extension by County of Los Angeles, Department of Public Works, Contract #ML05072 (Develop Data Links for Exchange of Information with City of Los Angeles)

The County requests a four-month no-cost term extension. This item was considered by the MSRC-TAC and they unanimously recommended a six month extension.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED A SIX-MONTH NO-COST TERM EXTENSION FOR THE COUNTY OF LOS ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #MS05072.

ACTION: MSRC staff will modify the contract above accordingly.

Agenda Item #7 – Consider One-Year No Cost Term Extension by County of Los Angeles, Department of Public Works, Contract #ML05013 (Santa Clarita Valley Signal Synchronization)

The County of Los Angeles requests a one-year no term extension. This item was considered by the MSRC-TAC and unanimously recommended for approval.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED A ONE-YEAR NO-COST TERM EXTENSION, FOR COUNTY OF LOS ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML05013.

ACTION: MSRC staff will modify the contract above accordingly.

Agenda Item #8 – Consider Reduced Scope of Work by Trillium USA Company, Contract #MS08067 (Construct CNG Fueling Station in Anaheim)

Trillium requests to reduce the number of fuel dispensers from two to one, with a corresponding contract value reduction of \$22,500. This item was considered by the MSRC-TAC and unanimously recommended for approval.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND SECONDED BY MSRC MEMBER RON ROBERTS, UNDER APPROVAL OF THE CONSENT CALENDAR ITEMS #1-8, THE MSRC UNANIMOUSLY APPROVED THE REDUCTION OF THE NUMBER OF FUEL DISPENSERS FROM TWO TO ONE AND THE CORRESPONDING CONTRACT VALUE REDUCTION OF \$22,500, FOR TRILLIUM USA COMPANY, CONTRACT #MS08067.

ACTION: MSRC staff will modify the contract above accordingly.

ACTION CALENDAR (Items 9 through 12)

FY 2009-10 WORK PROGRAM

Agenda Item #10 – Consider Funding for Proposals Received Under the Alternative Fuel Infrastructure Program as Part of the FY 2009-10 AB 2766 Discretionary Fund Work Program

Item #10 was taken out of turn. MSRC Chair Greg Winterbottom informed the MSRC that staff requested that Item #10 be pulled from the agenda and continued to next month's MSRC meeting. Therefore, the Chair pulled Item #10 and tabled it for next month, June 17, 2010.

ACTION: Staff will return this item to the MSRC for consideration at its June 17, 2010 meeting.

Agenda Item #9 – Consider Revised Scope of Work by Riverside County Transportation Commission (RCTC), Contract #MS07079 – BikeMetro Website Migration

Cynthia Ravenstein reported that several years ago the MSRC funded the development of a web-based bicycle routing and mapping system launched under the name of BikeMetro. The MSRC had authorized a contract to the Riverside County Transportation Commission (RCTC) to investigate the feasibility of migrating the existing website to the CommuteSmart.Info website. As RCTC was performing the assessment, they were contacted by various entities interested in using the BikeMetro data to create a publicly accessible bicycle routing and mapping system. It will be necessary to keep the site up and running for these entities to access and evaluate.

RCTC completed their assessment and concluded that it was not feasible, within the \$200,000 that had been allocated to the project and for various technical reasons, to do the migration. RCTC requests reimbursement for the hosting and maintenance of the existing website, reallocation of \$5,600 from other tasks in the contract, and also reallocation of another \$4,400 for RCTC to coordinate and participate in beta testing on some of these other efforts. The total value on the contract would decrease from \$200,000 to \$20,000, and \$180,000 would revert to the discretionary fund. The MSRC-TAC reviewed the request and recommended approval.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND
SECONDED BY MSRC MEMBER RON ROBERTS, THE MSRC
UNANIMOUSLY APPROVED ALLOWING REIMBURSEMENT FOR
HOSTING AND MAINTENANCE OF THE EXISTING BIKEMETRO
WEBSITE, AND REALLOCATION OF \$5,600 FROM OTHER TASKS IN
THE CONTRACT FOR THIS PURPOSE; REALLOCATION OF ANOTHER
\$4,400 FOR RCTC TO COORDINATE AND PARTICIPATE IN BETA
TESTING; DECREASE THE TOTAL VALUE OF CONTRACT #MS07079
FROM \$200,000 to \$20,000; AND REVERT \$180,000 TO THE
DISCRETIONARY FUND.

ACTION: MSRC staff will modify the contract above accordingly.

At this point, although Item #10 was not considered and no action was taken, MSRC Member Michael Antonovich noted, for the record, that he has to abstain on Item #10 due to campaign contributions from Valley Vista Services and Robertson's and because of a financial interest in Clean Energy.

MSRC Chair Greg Winterbottom welcomed Mr. Jon Taylor, MSRC Member Earl Withycombe's alternate, to the meeting via video-conference. He is representing California Air Resources Board.

MSRC Member Gwenn Norton Perry asked why Item #10 was pulled from the agenda. Technical Advisor Ray Gorski replied that there was an error that was discovered subsequent to the MSRC-TAC's action. The error is such that it may have a substantive result in the overall ranking. Staff is recommending that it go back through the Committee process of the TAC to firstly, in concert with District Counsel, ascertain what the proper remedy should be, and then bring it back next month for MSRC consideration.

MSRC Vice-Chair Greg Pettis asked why electricity is not part of the alternative fuels. Mr. Gorski replied that during the deliberative process of developing the work program, it was looked at what alternative fuels were the most probable to have large vehicle populations to utilize. Currently, there are no Original Equipment Manufacturer (OEM) electric vehicles commercially available, so it was thought that because there is a current lack of product, it might be premature for the MSRC to embark upon an electric charging infrastructure development program. That being said, at the last work program development meeting, there was a discussion that in the event that OEMs bring electric vehicles forward, at that time the MSRC would probably want to consider them for a future work program.

FY 2009-10 WORK PROGRAM

Item #11 – Review and Approve RFP for the Design, Implementation and Evaluation of Telework Programs

Technical Advisor Ray Gorski gave the report on this item for MSRC-TAC Chair Gretchen Hardison who joined the meeting, at this time, via videoconference from Los Angeles. Mr. Gorski indicated that the MSRC had previously released a Program Opportunity Notice (PON) to develop a Telework Demonstration Program. Telework, for all intents and purposes, is the avoidance of trips by allowing employees to do at least some of their work from their home location, as opposed to coming into the office. Many years ago the MSRC was heavily involved with this strategy. It does have direct emissions benefits, however, there seems to be some waning on the part of the employers as to embracing Telework. This Program would help jump start the development of a demonstration, primarily looking at lessons learned from previous programs to see if there is something that can be done to correct deficiencies and make it more widely available in the South Coast region. The PON that was released resulted in four entities bringing forward their ideas. Because there were multiple entities expressing many similar thoughts as to how a program could in fact be implemented, it was decided by the MSRC that it would be appropriate to develop a competitive RFP.

During the original work program development process, the MSRC had a targeted funding level of \$150,000 for this category. After receipt and review of the PON responses and the development of the Statement of Work that is currently in this RFP, there is a concern from the MSRC-TAC that \$150,000 might be a little bit less than what is needed to fully implement the Statement of Work which they feel would be the correct course of action. So, the MSRC-TAC is suggesting that the MSRC reconsider the

targeted funding amount. They feel that it may be beneficial to increase the targeted funding amount from the existing \$150,000 up to a maximum of \$200,000.

MSRC Chair Greg Winterbottom stated that, in his opinion, if the MSRC is not going to do a full program, it would not do any good to use the \$150,000. Therefore, if they are not going to raise the amount, he would suggest not doing the project. He supports the increase to \$200,000.

MSRC Vice Chair Greg Pettis asked to know the time frame. Mr. Gorski replied that the study would be conducted over an approximately 18 to 24 month period that will include the program design plus its implementation and demonstration for a period which will most likely be on the order of a year. The duration is going to be up to the recommendations received from the respondents.

ON MOTION BY MSRC MEMBER GWENN NORTON-PERRY, AND
SECONDED BY MSRC VICE CHAIR GREG PETTIS, THE MSRC
UNANIMOUSLY APPROVED THE REQUEST FOR PROPOSALS AND THE
CHANGE IN THE TARGETED FUNDING LEVEL AMOUNT FROM
\$150,000 TO \$200,000, WITH THE CAVEAT THAT IF THE APPLICATIONS
RECEIVED WILL NOT PROVIDE THE DESIRED DATA, NO PROJECT
WOULD BE FUNDED.

MSRC Member Steve Veres stated he would not support adding funds if this is just a demonstration program. Mr. Gorski replied that as the Subcommittee went through the process, engaging entities who would be interested in doing this and honing the Statement of Work, it was felt that the \$150,000 might not be adequate to implement the Statement of Work included in the RFP. The number of projects is targeted at three to four in each county for a total of somewhere between 12 to 16 projects with both large and small employers.

The evaluation criteria which have been established for the program will take into account the design and what is being offered by each respondent, and, therefore, based upon a competitive evaluation, the committee will bring forward what they believe will be the most prudent and cost effective proposal.

MSRC-Member Steve Veres wants to make sure that these developmental types of programs are discussed. His understanding is that they are essentially trying to come up with data. He concurs with putting the maximum cap at \$200,000, but there should get enough applications and employer sites to really understand what the most appropriate type of data and research can be gathered for future potential programs.

ACTION: Staff will seek approval of the RFP at the June 4, 2010 AQMD Board meeting and subsequently release the RFP.

Item #12 – Receive Update on Coachella Valley PM₁₀ Redesignation Status and CVAG Regional Street Sweeping Program and Consider Possible Future Award of MSRC Funds to Augment CVAG Regional Street Sweeping Program

Henry Hogo, Assistant Deputy Executive Officer/Science and Technology Advancement, indicated that the AQMD staff would like to give the MSRC an update on the status of the Coachella Valley PM₁₀ attainment. The AQMD submitted to the State and U.S. EPA a request to redesignate the Coachella Valley in attainment of the PM₁₀ standard given the fact that they fully implemented the control measures that were provided in 2003 Air Quality Management Plan for the area. Within that plan, there were a handful of measures needed to meet the PM₁₀ Air Quality Standard in the Valley. The PM₁₀ problem is not so much a combustion particulate matter problem, but a fugitive dust problem. As such, the measures that were identified included street sweeping as well as reducing fugitive dust emissions during construction activities. The AQMD has Rule 403.1 that handles the construction-related fugitive dust. The other two significant measures deal with unpaved roads and street sweeping. For street sweeping, the control measure calls for 15 percent of the total reduction to come from street sweeping activities, which have actually been a very effective means of reducing fugitive dust. So, what has happened over the years is that the Coachella Valley Association of Governments (CVAG) has been implementing a regional street sweeping program, sweeping on a once-a-week basis, four times a month. When AQMD analyzed the control measure in the Plan, at a minimum, twice a month would be sufficient. But CVAG felt there was a need to do four times a month, given the amount of dust out there. In order to implement the program, the Coachella Valley has been relying on sources of funding from the federal government, namely CMAQ funding. Recently, the CMAQ provisions changed and the Coachella Valley is no longer eligible to receive funding to continue its operation of the street sweeping program. This issue was brought forward to the MSRC previously and the MSRC approved some stop gap funding to continue the program, and the AQMD provided similar funding. AQMD believes that there is a need to continue this program, at least at a minimum of twice a month, in order to maintain the efficiency of reducing the PM₁₀ in the area and maintain attainment. If EPA denies attainment, serious consequences will result for the Coachella Valley and AQMD.

At this point, AQMD is requesting the MSRC to consider, at least for this year, a continuation of their program with a sole-source award of \$500,000, which is CVAG's estimate, to help get them through this year. The MSRC is also being asked to help with future funding for the program as well, keeping in mind that this is a regional program and that in the past the MSRC has taken a strong leadership role in considering regional programs. For example, the MSRC helped the City of Long Beach with their CNG taxicab program. Another example is the Dodger Stadium, a similar regional program. As time goes on, some regional programs are becoming more of an issue. At this time, AQMD is requesting the MSRC's consideration of funding for this street sweeping program.

MSRC Member Gwenn Norton-Perry asked if AQMD will be partnering in this effort. Mr. Hogo replied that the AQMD has already provided a stop gap of \$400,000, which

will take CVAG roughly through the summer. The \$500,000 is to continue the program for one full year.

MSRC Chair Greg Winterbottom asked Technical Advisor Ray Gorski to expound on the dollar amount issue. Mr. Gorski replied that at least based on preliminary information, the cost of implementing the program would be on the order of \$500,000 on an annual basis. AQMD is requesting a sole-source award today, and the question would then be how could a future program, should the MSRC choose to support this, be structured that the MSRC would be able to implement it and what would be the contribution that would be prudent from the MSRC. Again, this is 100% at the MSRC's discretion. Mr. Gorski has been in discussion with AQMD staff and had an opportunity to put some thought into options that the MSRC could pursue should they choose to do so. Again, there are questions relative to timing because they would, in some way, impact which options are most feasible.

MSRC Member Ron Roberts asked about what the attainment status would be if they went from street sweeping every week, to every two weeks. He wonders if that will be enough.

PUBLIC COMMENT: Ms. Aurora Wilson, representing CVAG, said that they have had the regional street sweeping program in place for many years. It has been a successful PM10 mitigation effort. Coachella Valley has a dust problem. We have a redesignation request to the EPA pending. The clean streets program is a major component of that. CVAG has been able to use federal funds in the past for operation of the program. They can no longer do that. CVAG has looked to the county and other areas for CMAQ funds, other local funds, grants, but are trying to establish some sort of sustainable funding source for this program because it is an important component of the Coachella Valley State Implementation Plan. Ms. Wilson indicated that any consideration that the MSRC would give to provide some sort of local match funding program to this effort would be appreciated.

A MOTION WAS INTRODUCED BY MSRC VICE CHAIR GREG PETTIS, AND SECONDED BY MSRC MEMBER RON ROBERTS TO AUTHORIZE UP TO \$500,000.

Under discussion, MSRC Member Gwenn Norton-Perry indicated that the MSRC would need to make an urgency finding in order to take action on the sole-source request. This item was agendized for only future funding. Jeri Voge, AQMD Sr. Deputy District Counsel, concurred.

MSRC Member Veres expressed concern that this item did not go to the MSRC-TAC. The MSRC should not be the last sole funding source for this type of project. The request may impact future local match funding and he is concerned with regional equity issues.

MSRC Member Norton-Perry requests that the item be put off for 30 days. MSRC Member Greg Winterbottom concurred. Ray Gorski noted that there has been no formal request received from CVAG.

MSRC Member Roberts stated that he would like more information and will amend his motion.

Mr. Hogo reiterated his understanding of the MSRC's request: 1) consider the CVAG sole-source request more closely and take it through the MSRC-TAC; and 2) consider the longer term work program issues. He added that under the Local Government Match Program, the MSRC is going to go out for solicitation, and may not be able to meet the July timeframe that CVAG needs.

THE MAKER OF THE MOTION AMENDED THE MOTION, WHICH WAS SECONDED BY MSRC MEMBER RON ROBERTS, TO OBTAIN A FORMAL REQUEST FROM CVAG FOR SOLE-SOURCE FUNDING FOR THE REMAINDER OF THE YEAR; AND FOR THE MSRC-TAC TO DISCUSS AND SET FORTH OPTIONS FOR THE LONG TERM AND RETURN TO THE MSRC NEXT MONTH. THE AMENDED MOTION WAS UNANIMOUSLY APPROVED BY THE MSRC.

ACTION: Staff will follow up on this item and include it on the next MSRC-TAC & MSRC meeting agenda.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC MEETING ADJOURNED AT 3:09 PM.