



**TECHNICAL ADVISOR COMMITTEE TO THE MSRC
THURSDAY, MAY 3, 2018 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765 - Room CC8**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Gretchen Hardison, City of Los Angeles
MSRC-TAC Vice-Chair Dan York, Cities of Riverside County
Martin Buford, Regional Rideshare Agency
Jaime Lai, Cities of Orange County
Steven Lee, Los Angeles County Metropolitan Transportation Authority
Kelly Lynn, San Bernardino County Transportation Authority
Anthony (A.J.) Marquez, Orange County Board of Supervisors
Nicholas Nairn-Birch, California Air Resources Board
Stephan Patchan (Alt.), Southern California Association of Governments
Andy Silva, San Bernardino County Board of Supervisors
Cliff Thorne, Orange County Transportation Authority
Eddie Washington, Los Angeles County Board of Supervisors
Vicki White, South Coast Air Quality Management District

OTHERS PRESENT:

Adriann Cordoso, OCTA
Lauren Dunlap, SoCalGas
Steve Hillman, City of Los Angeles

SCAQMD STAFF & CONTRACTORS

Leah Alfaro, Contracts Assistant
Penny Shaw Cedillo, MSRC Liaison
Ray Gorski, MSRC Technical Advisor-Contractor
John Kampa, Financial Analyst
Megan Lorenz, Principal Deputy District Counsel
Cynthia Ravenstein, MSRC Contracts Administrator
Paul Wright, Information Technology Specialist

CALL TO ORDER

- Call to Order
MSRC-TAC Chair Gretchen Hardison called the meeting to order at 1:35p.m.

ELECTION OF MSRC-TAC CHAIR AND VICE CHAIR

MSRC Contracts Administrator Cynthia Ravenstein conducted the annual election of MSRC-TAC Chair and Vice Chair.

Nominations for Chair were opened.

A MOTION WAS INTRODUCED BY MSRC-TAC CHAIR GRETCHEN HARDISON, AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, TO NOMINATE DAN YORK AS CHAIR.

No further nominations were offered, so nominations were closed.

WITH AN ABSTENTION BY ANDY SILVA, THE ABOVE MOTION WAS UNANIMOUSLY APPROVED.

Nominations for Vice Chair were opened.

A MOTION WAS INTRODUCED BY NEWLY ELECTED MSRC-TAC CHAIR DAN YORK, AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, TO NOMINATE ANTHONY (A.J.) MARQUEZ AS VICE CHAIR.

No further nominations were offered, so nominations were closed.

WITH AN ABSTENTION BY ANTHONY (A.J.) MARQUEZ, THE ABOVE MOTION WAS UNANIMOUSLY APPROVED.

MSRC-TAC Chair Gretchen Hardison turned the meeting over to the newly elected MSRC-TAC Chair Dan York.

STATUS REPORT

- Clean Transportation Policy Update –
The Clean Transportation Policy Update provides information on key legislative and regulatory initiatives of potential interest to the MSRC. The report can be viewed at www.cleantransportationfunding.org. Gretchen Hardison stated EPA is announcing the rollback of light-duty vehicle emission standards that were most recently increased by President Obama and discussed some of the beginnings of the efforts of California and many other states to fight the rollback.

CONSENT CALENDAR (Items 1 through 3)

Receive and Approve

Agenda Item #1–Minutes for the April 5, 2018 MSRC-TAC Meetings

The Minutes for the April 5, 2018 Meeting were not available.

Information Only – Receive and File

Agenda Item #2 – MSRC Contracts Administrator’s Report

This report covers key issues addressed by MSRC staff, status of open contracts, and administrative scope changes from March 29, 2018 through April 25, 2018.

ON MOTION BY MSRC-TAC MEMBER A.J. MARQUEZ AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, UNDER APPROVAL OF CONSENT CALENDAR ITEMS 2-3, THE MSRC-TAC UNANIMOUSLY RECEIVED AND FILED THE CONTRACTS ADMINISTRATOR’S REPORT FOR MARCH 29, 2018 THROUGH APRIL 25, 2018.

ACTION: The Contracts Administrator’s Report will be included on the MSRC's next agenda for final action.

Agenda Item #3 –Financial Report on AB 2766 Discretionary Fund

The Financial report on the AB 2766 Discretionary Fund for April 2018.

ON MOTION BY MSRC-TAC MEMBER A.J. MARQUEZ AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, UNDER APPROVAL OF CONSENT CALENDAR ITEMS 2-3, THE MSRC-TAC UNANIMOUSLY RECEIVED AND FILED THE FINANCIAL REPORT FOR THE MONTH OF APRIL 2018.

ACTION: No further action is required.

ACTION CALENDAR (Items 4 through12)

Agenda Item #4 – Consider 22-Month Term Extension by City of Claremont, Contract#ML16053 (\$498,750 – Implement “Complete Streets” Project)

Cynthia Ravenstein, MSRC Contracts Administrator, reported this request comes from the City of Claremont. They were awarded funding under the MSRC’s FYs 2014-16 Local Government Match Program, to implement a “Complete Streets Project” that includes the installation of pedestrian enhancements and class II bicycle lane improvements. The project design was completed and the project is out to bid but the City indicates that they had feedback from project stakeholders, both the community and regulatory stakeholders that delayed their design process. They're ready to start construction in the fall; it is expected to take one-year. The City is

requesting a 22-month term extension. The Scope Change Subcommittee reviewed the request and recommends approval.

ON MOTION BY MSRC-TAC MEMBER GRETCHEN HARDISON AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE CITY OF CLAREMONT, CONTRACT #ML16053, A 22-MONTH TERM EXTENSION.

ACTION: MSRC staff will include this recommended contract term extension on the next MSRC agenda for approval by the MSRC.

Agenda Item #5 – Consider One-Year Term Extension by County of Los Angeles, Department of Public Works, Contract #ML14023 (\$230,000 – Upgrade Westchester Maintenance Facility)

Cynthia Ravenstein, MSRC Contracts Administrator, reported this request comes from the County of Los Angeles, Department of Public Works, for a project to upgrade a maintenance facility in Westchester. The MSRC had allocated \$230,000 for this project. The County previously had a one-year term extension but was experiencing unanticipated delays in obtaining Building Department approval of the HVAC design. Additionally, the cost of the project was underestimated and additional funding needed to be identified. The design is completed and construction can begin in July. The County is requesting a second one-year term extension. The Scope Change Subcommittee reviewed the request and recommends approval.

ON MOTION BY MSRC-TAC MEMBER ANDY SILVA AND SECONDED BY MSRC-TAC VICE-CHAIR A.J. MARQUEZ, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE COUNTY OF LOS ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML14023, A ONE-YEAR TERM EXTENSION.

ACTION: MSRC staff will include this recommended contract term extension on the next MSRC agenda for approval by the MSRC.

Agenda Item #6 – Consider One-Year Term Extension by County of Los Angeles, Department of Public Works, Contract #ML14024 (\$230,000 – Upgrade Baldwin Park Maintenance Facility)

Cynthia Ravenstein, MSRC Contracts Administrator, reported this request comes from the County of Los Angeles, Department of Public Works, for a project to upgrade a maintenance facility in Baldwin Park. The MSRC had allocated \$230,000 for this project. The County previously had a one-year term extension but was experiencing unanticipated delays in obtaining Building Department approval of the HVAC design. Additionally, the cost of the project was underestimated and additional funding needed to be identified. The design is completed and construction can begin in July. The County is requesting a second one-year term extension. The Scope Change Subcommittee reviewed the request and recommends approval.

ON MOTION BY MSRC-TAC MEMBER GRETCHEN HARDISON AND SECONDED BY MSRC-TAC MEMBER NICHOLAS NAIRN-BIRCH, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE COUNTY OF LOS ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML14024, A ONE-YEAR TERM EXTENSION.

ACTION: MSRC staff will include this recommended contract term extension on the next MSRC agenda for approval by the MSRC.

Agenda Item #7 – Consider One-Year Term Extension by County of Los Angeles, Department of Public Works, Contract #ML14025 (\$300,000 – Install CNG Station in Malibu)

Cynthia Ravenstein, MSRC Contracts Administrator, reported this is for the installation of a limited access CNG station in Malibu. The MSRC had awarded \$300,000 for the project as part of the MSRC's FYs 2012-14 Local Government Match Program. The County indicates that obtaining the connection to the gas meter is taking longer than anticipated and requests a one-year contract term extension to complete the project. Due to an error when creating the project term initially, it does not have the extra five years to cover the operational requirement for the station. Staff recommends, if the MSRC approves the one-year term extension, we add an additional five years for the five-year operational requirement. If the MSRC does not approve, the County will not be able to complete their project.

ON MOTION BY MSRC-TAC MEMBER ANDY SILVA AND SECONDED BY MSRC-TAC MEMBER STEVEN LEE, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE COUNTY OF LOS ANGELES, DEPARTMENT OF PUBLIC WORKS, CONTRACT #ML14025, A ONE-YEAR TERM EXTENSION.

ACTION: MSRC staff will include this recommended contract term extension on the next MSRC agenda for approval by the MSRC.

Agenda Item #8 – Consider Modified Statement of Work by Los Angeles County Metropolitan Transportation Authority (Metro), Contract #MS18025 (Proposed) (\$1,324,560 – Provide Special Bus and Train Service to Dodger Stadium)

Cynthia Ravenstein, MSRC Contracts Administrator, reported the MSRC awarded funding to Metro to provide special bus and train service to Dodger Stadium for 2018. The train service was to be provided in support of "cross-town rivalry" games with the Los Angeles Angels of Anaheim. Metro indicates that subsequent to the MSRC's award, they have discovered railroad track scheduling conflicts for these days that prevent them from providing service exactly as originally described. Metro proposes the use of regular Metrolink service, rather than special service, for inbound riders on Friday, July 13. Outbound, special service will be available. Metro further proposes that the special inbound service on July 14 and 15 will originate from Laguna Niguel rather than Oceanside. There are no proposed changes in the funding.

MSRC-TAC Chair Dan York asked if there's an advantage to regular service versus special service. Ray Gorski, MSRC Technical Advisor, replied that under special locomotive service, you need to include emissions from the locomotives when you quantify the air quality benefits. If it is regularly scheduled service, those trains are running anyways. There would be a net improvement in the overall air quality by utilizing the regularly scheduled train service as opposed to running an additional locomotive.

Gretchen Hardison questioned would this have any impact for the ridership on the weekend as a result of starting in Laguna Niguel rather than Oceanside? Mr. Gorski replied we discussed that during the Subcommittee meeting prior to this; we believe that the reduction in ridership would be relatively small.

ON MOTION BY MSRC-TAC MEMBER JAIME LAI AND SECONDED BY MSRC-TAC MEMBER NICHOLAS NAIRN-BIRCH, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND TO APPROVE FOR THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO), (PROPOSED) CONTRACT #ML18025, A MODIFIED STATEMENT OF WORK USING REGULAR METROLINK SERVICE, RATHER THAN SPECIAL SERVICE, FOR INBOUND RIDERS ON FRIDAY, JULY 13, AND CHANGING THE ORINATION POINT FOR INBOUND SERVICE ON JULY 14 AND 15 FROM OCEANSIDE TO LAGUNA NIGUEL.

ACTION: MSRC staff will include this recommended modification on the next MSRC agenda for approval by the MSRC.

FYs 2016-18 WORK PROGRAM

Agenda Item #9 – Consider Funding for Application Received under the Natural Gas Infrastructure Program

Newly elected MSRC-TAC Vice-Chair A.J. Marquez reported we have received an application under the FYs 2016-18 Work Program for Natural Gas Infrastructure. As you know, we had a lot of discussion at the last meeting regarding terminating the program early. El Dorado National is requesting \$100,000 in Clean Transportation funding. This request is for an expansion of an existing limited access CNG station in Riverside. The Infrastructure Subcommittee recommends approval.

MSRC-TAC Member Vicki White questioned with this expansion, it's basically increasing throughput, what does that translate to in terms of vehicles using it, is their fleet expanding? Mr. Marquez replied El Dorado is a bus manufacturer of green buses. This seems to be located at their manufacturing facility, and he is assuming they are using that to fuel the buses for delivery. It is limited access; it's a private station. Ms. White questioned can they open it up for public access? Mr. Marquez replied in their application, they said they would consider it. They have to attest to willingness to try to make the station available to at least one other fleet as part of the application. Cynthia Ravenstein, MSRC Contracts Administrator added under this program, even for limited access, they have to be willing to allow at least one other user to use the station but

they don't have to make it publicly accessible unless they want to seek that level of funding. Ms. White asked is that something we monitor through the term of the contract? Ms. Ravenstein replied we monitor their throughput. We do not ask how many vehicles. Their throughput is in diesel gallon equivalents. They are proposing to go from the current consumption of 56,000 up to 120,000, more than double the throughput on the fuel. Mr. Marquez added there is a stipulation in their application that states limited public access will be regulated by a time fuel meter attached to a time fuel post located towards the north end of the property. They are trying to reach out and open it up.

ON MOTION BY MSRC-TAC MEMBER MARTIN BUFORD AND
SECONDED BY MSRC-TAC MEMBER VICKI WHITE, THE MSRC-TAC
UNANIMOUSLY VOTED TO RECOMMEND APPROVAL OF AN AWARD
TO EL DORADO NATIONAL FOR \$100,000 TO EXPAND AN EXISTING
LIMITED ACCESS CNG STATION.

ACTION: MSRC staff will include this recommended award on the next MSRC agenda for approval by the MSRC.

Agenda Item #10 – Consider Funding for Applications Received under the Local Government Partnership Program

Cynthia Ravenstein, MSRC Contracts Administrator, reported this is the latest batch of applications under the Local Government Partnership Program. There are seven applications for a total \$796,860. Some of them are requesting less than the amount that was allocated for their city. The MSRC-TAC Local Match Subcommittee reviewed the requests and recommends approval.

MSRC Chair Dan York stated there's been a good turnout; do you think there will be more by August? Ray Gorski, MSRC Technical Advisor replied yes, I think there will be. Staff made the observation that as the original deadline approached, our phones were busy, but now they have fallen silent because it is no longer of immediate pressing need. When we have our workshops, which we started this week in Coachella, we often times have a lot of cities present. We always reiterate if you haven't used your money yet, please take a look at it, it is an opportunity to get money which is on top of any other money you might have received. Staff requests of the TAC membership, that if you are working with cities within your jurisdiction, please ask whether they have put in their applications for the MSRC Local Government Partnership Program. August 2nd seems like a long way away but it's not. Mr. York commented this Work Program goes through what date? Mr. Gorski replied June 30, 2018, July 1st is the start of the new Work Program. Mr. York asked whether whatever is left in this Work Program category would likely roll in to the new Work Program because of the late date? Mr. Gorski replied that is correct. Mr. John Kampa keeps a tally of all the turn back money. We do on occasion receive turn back money, either a project came in under budget or it had a termination and was unable to use the money. We keep an accounting of the residual balance. There will be a residual balance because there are some jurisdictions that are not using 100% of their allocation. That said, we hope to minimize that amount to the extent possible, but any residual funds will roll into the 2018-20 Work Program.

Megan Lorenz, Principal Deputy District Counsel, commented the agenda only lists six

applications but Ms. Ravenstein said this staff report includes seven. The 7th was not released 72 hours before the meeting, so for this meeting, we are going to just vote on the six and we will continue the 7th to the next meeting. Mr. York commented what is the 7th that we are not including? Ms. Lorenz responded Buena Park. Mr. York commented the six that we are voting on are Pico Rivera, Mission Viejo, Torrance, Lomita, Chino Hills and Anaheim.

ON MOTION BY MSRC-TAC MEMBER STEVEN LEE AND SECONDED BY MSRC-TAC MEMBER A.J. MARQUEZ, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND APPROVAL OF AWARDS TO THE CITIES OF PICO RIVERA, MISSION VIEJO, TORRANCE, LOMITA, CHINO HILLS AND ANAHEIM TOTALING \$688,900. MSRC-TAC MEMBER JAIME LAI ABSTAINED.

ACTION: MSRC staff will include these recommended awards on the next MSRC agenda for approval by the MSRC.

Agenda Item #11 – Consider Work Plan Received under the CTC Partnership Program

Ray Gorski, MSRC Technical Advisor, reported as you are aware as part of the FYs 2016-18 Work Program, the MSRC set aside funding for its County Transportation Commissions to implement projects within their jurisdictions which are beneficial to air quality, with an emphasis on improving mobility. We have received an application from Los Angeles County Metropolitan Transportation Authority. They are seeking to apply their \$2M allocation towards the purchase of 40 zero-emission 60-foot articulated New Flyer electric buses. These buses would specifically be utilized on their bus rapid transit (BRT) line, which they refer to as the Orange Line. The goal is to have all their BRTs 100% zero-emission operation.

MSRC-TAC Member Andy Silva questioned how much do these buses cost? Our BRT buses are about \$1M each. Mr. Gorski replied that's about right. Mr. Silva commented our local agency is going the other way; Omnitrans just voted to buy CNG buses. Mr. Gorski replied the only engines which are now being manufactured for those buses are the near-zero engines. I'm not sure if Omnitrans has made a commitment to utilize renewable natural gas, but if they do, they can have a greenhouse reduction in addition to the criteria pollutants. That engine is certified at 0.01 g/bhp-hr. It's a very clean engine. Even if they are not able to go 100% zero-emission, and they're using the near-zero engine which is 90% lower than the current standard, it's still going to be beneficial for air quality.

ON MOTION BY MSRC-TAC MEMBER GRETCHAN HARDISON, AND SECONDED BY MSRC-TAC MEMBER CLIFF THORNE, THE MSRC-TAC UNANIMOUSLY VOTED TO RECOMMEND APPROVAL OF AN AWARD TO LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR \$2 MILLION.

ACTION: MSRC staff will include this award on the next MSRC agenda for approval by the MSRC.

OTHER BUSINESS

Agenda Item #12– Other Business

MSRC-TAC Member Andy Silva commented tomorrow at the SCAQMD Governing Board they are going to cover facility based mobile source measures. That's going to cover warehouses, new development, so for the local land use restrictions, that will have a direct impact on us; rail yards; airports and marine ports, they are looking at MOUs because the marine ports already have their Clean Action Plan, which was adopted last November. They are recommending indirect source rules for warehouses. This will be one of the bigger issues the board takes up this year. The meeting is webcast.

Vice Chair A.J. Marquez commented Ford Motor Company is getting out of the vehicle sedan market. By 2020, they will only be manufacturing the Mustang and some version of the Ford Focus. The C-Max has stopped production; no more Fusion or Fiesta. They are going to focus on trucks, crossovers and SUVs. General Motors is not tipping their hand as to whether or not they are going to follow suit.

MSRC-TAC Member Gretchen Hardison introduced Steve Hillman from the General Service Department at the City of Los Angeles. He will be her alternate on the MSRC-TAC.

MSRC-TAC Chair Dan York commented for future agenda items, when we meet to discuss our new Work Program, we should also have some discussion about the Subcommittees. Maybe a little bit of history on how the Subcommittees have come together and what makes sense for the new Work Program, whether there should be a Subcommittee or an Ad Hoc. It would be worth having staff bring that back and also look at it from a legal perspective. Given the amount of effort that staff goes through to agendize, is it still beneficial for the new Work Program, should we continue to keep it going or are there other options to discuss.

PUBLIC COMMENTS:

No public comment.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 2:04 P.M.

NEXT MEETING: Next meeting: Thursday, June 7, 2018, 1:30 p.m., at the South Coast Air Quality Management District.

(Minutes prepared by Penny Shaw Cedillo)