



**TECHNICAL ADVISORY COMMITTEE TO THE MSRC
THURSDAY, NOVEMBER 7, 2024 MEETING MINUTES
21865 Copley Drive, Diamond Bar, CA 91765**

MSRC-TAC MEMBERS PRESENT:

MSRC-TAC Chair Minh Le, representing the Los Angeles County Board of Supervisors
Ash Nikravan, representing South Coast AQMD
Brian Cunanan, representing Regional Rideshare Agency
Chris Escobedo, representing the Cities of Riverside County
David Leyzerovsky (alt), representing Los Angeles County Metropolitan Transportation Authority (Metro)
Denis Bilodeau, representing Orange County Board of Supervisors
Inder Atwal, representing California Air Resources Board
Jack Garate (alt), representing Orange County Transportation Authority
Lijin Sun, representing Southern California Association of Governments
Lorelle Moe-Luna (alt), representing Riverside County Transportation Commission
Mark McCullough, representing County of San Bernardino
Sean O'Connor, representing Cities of San Bernardino County

OTHERS PRESENT:

Lauren Dunlap
Ricardo Light (City of Long Beach)
Moses Huerta

SCAQMD STAFF & CONTRACTORS

Leticia Ramirez, Contracts Assistant
Cynthia Ravenstein, MSRC Contracts Administrator
Sheri Hanizavareh, Principal Deputy District Counsel
Karen Sandoval, Financial Analyst
Kristin Remy, Senior Administrative Secretary
Maria Allen, MSRC Administrative Liaison
Ray Gorski, MSRC Technical Advisor – Contractor

CALL TO ORDER

- Call to Order
MSRC-TAC Chair Minh Le called the meeting to order at 1:31 p.m.
- Opening Comments
Chair Minh Le reminded the TAC of the Inflation Reduction Act provisions for public agencies and non-profits eligible to claim tax credits. Some tax credits are for transportation vehicles and infrastructure that supports those vehicles. All submissions are due November 15, 2024.
- Chair Minh Le asked for disclosures.
 - MSRC-TAC Member Brian Cunanan stated that for agenda item #3, he does not have a financial interest but is required to identify for the record that he is an employee of the Riverside County Transportation Commission, which is involved with this item.
 - MSRC-TAC Alternate Lorelle Moe-Luna stated that for agenda item #3, she does not have a financial interest but is required to identify for the record that she is an employee of the Riverside County Transportation Commission, which is involved in this item.
 - MSRC-TAC Member Ash Nikravan stated that for agenda item #11, he does not have a financial interest but is required to identify for the record that he is an employee of the South Coast AQMD, which is involved in this item.
 - MSRC-TAC Alternate David Leyzerovsky stated that for agenda item #11, he does not have a financial interest but is required to identify for the record that he is an employee of the Los Angeles County Metropolitan Transportation Authority, which is involved in this item.

STATUS UPDATE

The Clean Transportation Policy Update provides information on key legislative and regulatory initiatives of potential interest to the MSRC. The report can be viewed at www.CleanTransportationFunding.org

CONSENT CALENDAR

Information Only – Receive and File

Agenda Item #1 – Minutes of August 1, 2024 MSRC-TAC Meeting

The minutes of the August 1, 2024, MSRC-TAC meeting were included in the agenda package.

Moved by Bilodeau; Seconded by Garate; under approval of Consent Calendar Items #1-6, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: The meeting minutes were received and approved. MSRC staff will place the minutes on the MSRC's website.

Agenda Item #2 – Consider Adoption of 2025 Meeting Schedules

The proposed 2025 MSRC and MSRC-TAC meeting schedule was included in the agenda package.

Moved by Bilodeau; Seconded by Garate; under approval of Consent Calendar Items #1-6, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: The 2025 MSRC and MSRC-TAC meeting schedule was received and approved. It will be included on the MSRC's next agenda for final action.

Agenda Item #3 – Summary of Final Reports by MSRC Contractors

Two final reports were submitted for MSRC-TAC review and approval during November:

- Riverside County Transportation Commission (RCTC) MS18024, \$1,500,000 – Vanpool Incentive Program
- RF Dickson, MS18106, \$265,000 – Expansion of Existing CNG Station & Mechanic Training

Moved by Bilodeau; Seconded by Garate; under approval of Consent Calendar Items #1-6, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: The Final Report Summaries were received and approved. They will be included on the MSRC's next agenda for final action.

Agenda Item #4 – MSRC Contracts Administrator's Report

The Contracts Administrator's Report for September 26 through October 30, 2024 was included in the agenda package.

Moved by Bilodeau; Seconded by Garate; under approval of Consent Calendar Items #1-6, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: The Contracts Administrator's Report was received and filed. It will be included on the MSRC's next agenda for final action.

Agenda Item #5 – Financial Report on AB 2766 Discretionary Fund

The Financial Report on the AB 2766 Discretionary Fund for September 2024 was included in the agenda package.

Moved by Bilodeau; Seconded by Garate; under approval of Consent Calendar Items #1-6, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: The September 2024 financial report was received and filed. No further action is required.

Agenda Item #6 – Report on Alternative Solicitation Posting Platforms

MSRC solicitations will continue to be posted on the South Coast AQMD website and Clean Transportation Funding websites. The MSRC Contracts Administrator recommends no action with respect to alternative posting platforms.

Moved by Garate; Seconded by Escobedo; under approval of Consent Calendar Items #1-5, item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: No further action is required.

ACTION CALENDAR

FYs 2016-18 WORK PROGRAM

Agenda Item #7 – Consider Two-Year or Alternatively, 13-Month Extension and Reduced Scope and Value by County of Riverside, Contract #ML18078 (\$375,000 – Purchase 15 Near-Zero Emission Heavy-Duty Vehicles)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the County of Riverside has a contract to purchase 15 near zero emission heavy duty vehicles which has not previously been extended. They have been recompensed for deploying 12 vehicles. An additional vehicle was put into service last month, however, they were supposed to have put all the vehicles into service by early October 2023. The County indicates that they have placed orders for the remaining two vehicles. The County proposes either a two-year extension for the entire original scope of work or a 13-month extension to cover the last vehicle put into service. The County understands a 13-month extension would be reducing the scope of the contract from 15 to 13 and the value would be reduced from \$375,000 to \$325,000. The Contracts Administrator recommends approval the two-year extension. This contract has no previous extensions, and their delays were outside of their control. The Contracts Administrator also recommends this to be their final extension. Even though it hasn't been previously extended, this contract started with a very long term.

MSRC-TAC Chair Minh Le stated that it sounds like the County was trying to achieve the goals of the program but was delayed due to external factors.

MSRC-TAC Alternate Lorelle Moe-Luna asked if the County had any concerns with prices of the engine. Ms. Ravenstein stated that the County had not expressed any concerns regarding price change. There would be no additional funding available from the MSRC, the County would have to cover any additional funds which may cause an additional delay.

Moved by Moe-Luna (alt), seconded by Escobedo to recommend approval as recommended; item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

FY 2018-21 WORK PROGRAM

Agenda Item #8 – Consider 11-Month Extension by MHX, LLC, Agreement #MS21010 (\$569,275 – Deploy One Overhead Zero-Emission Crane)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that MHX, LLC was awarded \$569,000 to deploy one zero emission overhead crane. Due to a math error in their previous request when they asked for an 18-month extension, they thought that was going to get them to April 1, 2025, but that is not the case. They have now realized that that extension was not long enough, they also received a later delivery date given by their vendor. They have made progress payments to the vendor of over \$500,000 so MHX would stand to lose out considerably if they were to try to back out of this. They are now requesting an 11-month term extension. The Contracts Administrator has made certain that this extension would be long enough for them to complete the project. Additionally, MHX stated in their letter that this would be their final extension. Thus, she recommends approval of an 11-month extension with the condition that this be the final extension.

Moved by O'Connor, seconded by Garate (alt) to recommend approval; item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

FY 2021-24 WORK PROGRAM

Agenda Item #9 – Consider Modified Statement of Work and 11-Month Term Extension by City of Long Beach, Agreement #MS24008 (\$410,734 – Micro Transit Expansion Program)

Cynthia Ravenstein, MSRC Contracts Administrator, explained that the City of Long Beach was awarded \$410,000 funding under the MSRC's Microtransit Program to expand their existing microtransit services. It has taken longer than they anticipated to obtain approval through their City Council process. The City is now asking for an 11-month term extension. They are also requesting to expand their Sunday service hours by two additional hours. There would no change in service hours on the other days and no additional cost to the MSRC. Lastly, the agreement specifies six vehicles would be in operation at all times of service. The City is now proposing to have 14 total electric vehicles during the operation hours, which increases the number of service vehicles at no additional cost to the MSRC. The Contracts Administrator recommends approval.

Moved by Garate (alt), seconded by McCullough to recommend approval; item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #10 – Consider Three-Month Term Extension and Contract Value Increase by Geographics, Contract #MS21006

Cynthia Ravenstein, MSRC Contracts Administrator, explained that in October the MSRC-TAC recommended approval of the RFP for hosting and maintenance of the MSRC website. The October MSRC meeting ended up being cancelled, so that item will be carried over for the MSRC to consider at their November meeting. Now the timing is such that we would need to have the MSRC approve the award in March so that it can go the South Coast AQMD Board in April. The current contract is set to expire on June 20th. To keep the website running in the meantime, we reached out to Geographics who provided a quote of \$1,216 to continue basic hosting and maintenance for an additional three months. This includes a modest cost increase for server costs. The Contracts Administrator recommends approval of the three-month extension at \$1,269.

Moved by Escobedo, seconded by Cunanan to recommend approval; item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

Noes: None.

Action: MSRC staff will include this contract modification on the next MSRC agenda for approval.

Agenda Item #11 – Consider Recommending \$6 Million Award to California Energy Commission (CEC) to Implement Caltrans/CEC West Coast Truck Charging and Fueling Corridor Project

Ray Gorski, MSRC Technical Advisor, presented that in August, the MSRC approved partnerships with Caltrans and the California Energy Commission in August to seek United States Department of Transportation (USDOT) Charging and Fueling Infrastructure (CFI) funding via two projects. The MSRC retained the discretion to apply up to \$6 million in MSRC Discretionary funds for the two projects: the West Coast Truck Charging and Fueling Project and the Zero-Emission Medium and Heavy-Duty Drayage Infrastructure Project.

Subsequent to the MSRC's action, Caltrans and the CEC were awarded \$102.4 million from the USDOT for the three-state West Coast Truck Charging and Fueling Project. The original application that the MSRC partnered with Caltrans and CEC on last year was unsuccessful, but the project was deemed meritorious and was given the opportunity to be resubmitted. The resubmittal opportunity was called Round 1B. The Drayage Truck Charging Project was submitted under a new opportunity from USDOT; that was designated as Round 2. We are still awaiting the Outcome of Round 2, but the state agencies are requesting that the MSRC apply the total \$6 million funding commitment towards the Round 1B project. They understand that even if they receive a USDOT award under Round 2 for the Drayage Truck Charging Project, they would not receive any MSRC funding.

If the MSRC decides to award up to \$6 million, the funding would be used to install and construct two charging stations. Each station would have approximately one megawatt charging capacity. We do not know at this time where the stations will be located. The CEC will take lead and will issue an RFP seeking entities to construct the stations. Staff recommends the MSRC award up to \$6 million to the CFI round 1B project (West Coast Charging and Fueling Corridor Project).

MSRC-TAC Member Mark McCullough asked if there is a project timeline. Mr. Gorski answered that the timeline in his opinion is going to be relatively protracted. The CEC acting on behalf of all the project partners would need to enter into an agreement with the USDOT. They would need to secure the final commitments from all the additional partners that are co-funding the project including the MSRC. The CEC would then need to go through a state-issued procurement process to select the sites which will be included in this multi-state project and then they will need to enter into agreements with those selected awardees at that time. Once they issue them authority to proceed, they'll need to begin the construction of the sites. It may take more than two years, closer to five years when you factor in electrical utilities to energize those sites.

MSRC-TAC Chair Minh Le added that Los Angeles County, along with the City of Los Angeles and Los Angeles Metro, was also a recipient of the CFI Round 1B. They are in the process of negotiating the award with USDOT and are trying to expedite the contract.

Moved by Garate (alt), seconded by McCullough to recommend approval; item unanimously approved.

Ayes: Atwal, Bilodeau, Cunanan, Escobedo, Garate (alt), Leyzerovsky (alt), McCullough, Moe-Luna (alt), Nikravan, O'Connor, Sun, Le

11/7/2024 MSRC-TAC Meeting Minutes

Noes: None.

Action: MSRC staff will include the recommended award on the next MSRC agenda for approval.

OTHER BUSINESS:

Ms. Ravenstein reminded everyone that the next MSRC-TAC meeting is scheduled for the second week of December due to the Thanksgiving Holiday.

PUBLIC COMMENTS:

NO PUBLIC COMMENT

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE MSRC-TAC MEETING
ADJOURNED AT 2:03 P.M.

NEXT MEETING: Next meeting: Thursday, December 12, 2024, 2:12 p.m.

(Minutes prepared by Maria M. Allen)